

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday May 19, 2015
At the Cupar Town Office Council Chambers**

Present: Mayor Leonard Kallichuk, Councilors Chris McLeod, Gloria Woodward, Clara Kaytor, Ed Lehman, Charity Mainland
Administrator: Karen Herman.

Absent: Cheryl Boha

Call to Order: A quorum being present, the meeting was called to order at 7:00 p.m.

Delegations: Anne Ermel, a member of the Cupar Primary Health Care, came and made a presentation and request for use of the hall up to 3 times per week for a "Forever in Motion" volunteer run program to encourage physical activity in older residents. There are two other programs that volunteers can be trained to administer that may be looked at in the future. There is no charge for this activity, no funding and the request was for free use of the community hall. Keegan Duck came in to make a request to adjust his water invoice. He feels that the overage charges that were issued in December were due to a faulty meter. With the new water meter the most recent overages average at about 19.55 per month and has requested that the previous 20 months have that rate applied for a total of 391.02 in overages.

01-05-15 Mainland/Kaytor: That the community hall be donated 3 times per week for approximately one hour at a time to the Cupar Primary Health Care to execute the Forever in Motion activity. Carried

02-05-15 Woodward/Kaytor: That the town adjust Keegan Duck's water overage for the last 20 months (prior to December of 2014) to 391.02 plus 50.00 reconnect fee. Carried

03-05-15 Woodward/Kaytor: That a list of all overdue water bills be presented to council at each meeting. NOT CARRIED

04-05-15 Mainland/Woodward: That all water meter door hangers be marked with a date stamp that it must be returned by and that a stamp be purchased for this purpose if required. Carried

Approval of the Agenda:

05-05-15 Lehman/McLeod: That the agenda be approved as presented. Carried

Minutes:

06-05-15 Kaytor/Lehman: That the minutes of the April regular council meeting be approved as well as the April 13 Budget Meeting. Carried

Business Arising from the Minutes:

Correspondence:

1. Linda Nameth St Patrick's Parish Council.
2. Cupar School Football donation request.
3. Sask tel. Rate increase notification



4. Government of Canada Prime Ministers Volunteer Awards
5. Minister of Transport for Canada Post.
6. Parkland Regional Library. Notice of increase for building fund.
7. Wesclean and Chattersons floor scrubber quotes.
8. Letter from Cindy Purcka
9. Suma regional meeting
10. Glen Grant
11. Long Term Care
- 12.

Clara Kaytor excused herself from discussion on the issue of St. Patrick's Parish request.

07-05-15 McLeod/Lehman: That St. Patrick's Parish is required to pay rent for the town hall in the same manner as all renters. Carried

08-05-15 Mainland/Lehman: That we donate 110.00 to the Cupar/Lipton Wildcat Football Committee. Carried

09-05-15 Lehman/Kaytor: That we nominate Larry Junek, Danny Wagner and Kelly Findling for the Prime Minister's Volunteer Award. Carried

Karen to obtain a quote for a 20" electric floor scrubber.

An in camera session was called to discuss Cindy Purcka's letter at 8:30.

End in camera session at 9:35.

Incorporate cell phone contract into HR Policy.

10-05-15 Mainland/Woodward: That a weekly recorded staff meeting be held each Monday morning is held to discuss work schedules, expectations, record keeping etc. Carried

11-05-15 Kaytor/Woodward: That we notify Suma that we would be willing to host the fall regional Suma Meeting here in Cupar. Carried

Check into obtaining storm covers with larger holes per Glen Grant's letter.

Approval of the Accounts Payable:

12-05-15 Lehman/Kaytor: That the accounts payable list be approved with Cheques 7888 to 7924 in the amount of \$53474.87 and the payroll through Ceridian in the amount of xxxxx Carried

13-05-15 Kaytor/Lehman: That the Bank reconciliation for the month of April be approved. Carried

New Business

Discussion regarding councilor weekend rotation. Council not in favor of an organized system.

Clara Kaytor gave a report on the Town Sector Meeting she attended in Regina.

Discussed council's involvement in the 110th Birthday Celebration. All areas seem to be covered. Council is responsible for collecting at the gate. A sign-up sheet will be available at the office for council to verify their times to work at the gate.

Charity Mainland said she would check on paint prices.

Sidewalk discussion. Council will go and check which sidewalks can be put back to grass.

JK

14-05-15 Lehman/McLeod: That we hire Reece Dayson to work at the transfer site for the season. Carried

15-05-15 McLeod/Lehman: That Trevor Macknak be hired as our summer student. Carried

16-05-15 Woodward/Mainland: That the Town of Cupar will pay for repair to Robert Kish's driveway from a water break that occurred two years ago. Carried

17-05-15 McLeod/Kaytor: That the Town of Cupar make a list of seized curb stop and hire Elite to come in to replace seized curb stops for most frequent delinquent water bills. Carried

Contact WCB for information regarding individual coverages.

Committee Reports

Rink: Gloria Woodward suggested contacting them for their year-end financial statement.

Fire: (McLeod) Meeting tomorrow.

Shalom: (Lehman) Sidewalk to be poured. Proposed opening date for the health center is June 1.

Library: (Lehman) Book reading on Saturday April 25th by Gail Bowen from 1-3 was very successful.

Health Board: (Lehman)

Museum: (Woodward) Museum opened on May 17. Working on exhibit for the 110th Celebration.

Equipment: (Kallichuk) Sweeper is almost ready.

Water & Sewer: (Kallichuk) Water break on 200 block of Mills was repaired. Will continue to exercise curb stops and will have Elite come in to replace/repair seized ones.

Playground/Pool: (Boha) Absent

110th Birthday Celebration: (Boha) Absent Next meeting June 1, 2015 at the hall.

Bylaws

Policies

Adjournment

18-05-15 Kaytor: That this meeting be adjourned at 10:45 p.m.

Next regular meeting June 16, 2015.



L. Kalbach

Mayor

Karen Hanna

Administrator

June 16, 2015

Date

