

**Minutes for the Regular Meeting of Council of the Town of Cupar  
Held on Tuesday November 17, 2015  
At the Cupar Town Office Council Chambers**

**Present:** Mayor Leonard Kallichuk, Councilors Cheryl Boha, Chris McLeod, Clara Kaytor, Ed Lehman, Gloria Woodward (Late)  
Administrator: Karen Herman.

**Absent:** Charity Mainland

**Call to Order:** A quorum being present, the meeting was called to order at 7:00 p.m.

**Delegations:**

**Approval of the Agenda:**

**01-11-15 Woodward/Boha:** That the agenda be approved as presented with additions.  
Carried

**Minutes:**

**02-11-15 Woodward/Kaytor:** That the minutes of the October regular council meeting be approved.  
Carried

**Business Arising from the Minutes:**

**Correspondence:**

1. Erich Bauer's letter of resignation. Erich resigned effective Nov. 14 but has offered to work for the rest of this week as Mike is in class. His new last day of work will be Friday November 20<sup>th</sup>. Do you wish to start looking for a replacement? Erich has also offered to be our certified supervisor on all call for waterworks/wastewater on a hourly contractual basis at a rate of \$25.00/hr. We need someone to sign off on Mike's work for the next year for waterworks and wastewater until he has sufficient hours to be board certified, (once a month would be sufficient unless Mike needs advice or help on something).
2. Motion to give meat & cheese tray to Cindy Purcka re loss of mother-in-law, (thank you card is on table).
3. Letter from Donna Klein
4. Suma Convention Brochure
5. Information on Bylaw Enforcement
6. Information on Electronic billboard
7. Prairie Women on Snowmobiles letter of request
8. Letters from Donna Zinkiew updating us on 30 day final notices
9. Rink board
10. Prairie Valley North Music

Councilor Lehman suggested that we move item #1 to the end of the meeting to discuss in camera.

**03-11-15 Lehman/Woodward:** That we approve the purchase of a meat/cheese tray that was given to Cindy Purcka on the passing of her mother-in-law. Carried

**04 -11-15 Boha/Lehman:** That Gloria attends the Suma Convention in Regina, 2016. Carried

I will check to see if the Commissioner's office can give a Bylaw Enforcement Presentation in January.

**05-11-15 Lehman/Kaytor:** That we donate the use of the hall for an afternoon to Prairie Women on Snowmobiles to promote cancer awareness and fundraising. Carried

**06-11-15 Kaytor/McLeod:** That all insurance cost since 2009 be removed from the Rink Loan. Carried

**07-11-15 Boha/McLeod:** That we donate \$100.00 to the Prairie Valley North Music. Carried

**Approval of the Accounts Payable:**

**08-11-15 Boha/Woodward:** That the accounts payable list be approved with Cheques 8153 to 8187 in the amount of \$67059.72 and the payroll through Ceridian in the amount of \$26,569.60. Carried

**09-11-15 Kaytor/Woodward:** That the bank reconciliation for the month of October is accepted as presented. Carried

**New Business**

Despite being down a man from when the decision was made council wishes to have the water meters read every second month.

**10-11-15 Lehman/Boha:** That we move the Light Up the Park to Thursday November 26 @ 6:00 with sleigh rides, hot chocolate, coffee and popcorn to follow. Carried  
Ed, Gloria, Clara and Lenny are available to get supplies and prepare for the event.

**11-11-15 Boha/Lehman:** That we purchase a new 100 cup percolators from Russell Foods for the community hall. Carried

**12-11-15 Kaytor/Lehman:** That we rent a corner of the town shop to Ned Mirza for 1 month for the amount of \$1000.00. Carried

Sparkle Tour will be Sunday December 6<sup>th</sup>.

Make note of the light up the park, sparkle tour date and the fact that the office will be closed December 24 & January 4, 2016.

Councilor McLeod excused himself from discussion regarding Christmas bonuses.

**13-11-15 Boha/Lehman:** That a Christmas bonus be given in the amount of \$100.00 to each of the four permanent employees of the town. Carried

**Committee Reports**

**Playground/Pool:** (Boha). Diamond night a success. Send a card to Playground/Pool committee for their hard work.

**Rink:** (Kallichuk) Set up meeting with rink board for discussion regarding the loan.

**Fire:** (McLeod) No calls. If plans for the new fire hall are not available at the next meeting the project will come back to the town to proceed.

**Shalom:** (Lehman) Running well. No problems.

**Library:** (Lehman) More activities coming up.

**Health Board:** (Lehman)

**Museum:** (Woodward) Open by appointment only. Christmas party coming up.

**Equipment:** (Kallichuk) Sweeper was repaired at South Country. Costs over \$3200.00 incurred and they do not want it back. Check out the price of used sweepers or leasing/rental available. ½ ton truck had a fire in the wiring. Incident report filed. Tractor wiring fixed, but needs a seat cover. Big truck lift cylinder leaking. Grader in getting repaired. Snow blower & sander ready. Mowers and sweepers put away and ready for spring. Mike passed his PME operators course.

**Water & Sewer:** (Kallichuk) Need to dig shut off at 115 Findlay Street.

**Tree Report:** (Kallichuk)

Council went in camera at 8:50 pm.

Out of camera at 9:30.

Lenny, Clara and Gloria will conduct exiting review with Eric on Friday November 20 at 8:30 and will ask Erich to sign a 1 year contract at a rate of \$25.00/hr to oversee Mike until is board certified.

Maintenance staff will return to old weekend schedule.

### Bylaws

### Policies

Will present amended HR Policy at the next meeting.

### Adjournment

**14-11-15 Kaytor:** That this meeting be adjourned at 9:35 p.m.

Next regular meeting December 15, 2015.

Lenny Kallichuk  
Mayor

Karen Lehman  
Administrator

Dec. 15, 2015  
Date

