

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday June 21, 2016
At the Cupar Town Office Council Chambers**

Present: Mayor Steve Boha, Councilors Cheryl Boha, Gloria Woodward, Chris McLeod, Ed Lehman
Administrator: Karen Herman.

Absent:

Call to Order: A quorum being present, the meeting was called to order at 7:09 p.m.

Delegations:

Approval of the Agenda:

01-06-16 Boha/Lehman: That the agenda be approved as presented.

Carried

Minutes:

02-06-16 Woodward/McLeod: That the minutes of the May 17 regular council meeting be approved with corrections.

Carried

Business Arising from the Minutes:

03-06-16 Boha/Woodward: That we purchase out remaining cell phone contracts and buy unlimited text with 200 long distance minutes for phone # 726-8221.

Carried

04-06-16 Woodward/Lehman: That the Catholic Church can rent our floor scrubber with employee at a rate of 26.90 per hour.

Carried

Table letter endorsing Yancoal until July.

Check with Dysart if they are interested in purchasing our natural gas water pump or if this was simply something that Dana Graff was interested in.

05-06-16 Lehman/Boha: That we give Neil Schulhauser a \$100.00 honorarium for training our summer student.

Carried

Councilor Woodward opposed.

Contact Malcolm Manz regarding the truck fill. Can he set ours or does he know of other suppliers of these? Can this one be repaired?

06-06-16 Woodward/Lehman: That we approve purchase of truck fill/meter upto \$1000.00 plus tax if the present one cannot be repaired.

Carried

Apply for accessibility grant. Washroom at hall and automatic door on ramp. Ask Pat Vancaesele to check out this project give estimate.

SMB

07-06-16 Woodward/Lehman: That we hire Darrel Miller for transfer site attendant for the summer at minimum wage. Carried

Provide council a list of those that use the transfer site.

Correspondence:

1. Request for park for Daradich reunion (2)
2. Byron Daradich
3. CUPW
4. Cupar Agencies
5. Water Security Agency
6. Lower Qu'Appelle Watershed Stewards Inc.
7. Sama
8. Darcy Szigli
9. Munisoft enotices will cost 695.00 to set up
10. Government of Sask (x2)
11. Canucks request
12. Playground Pool
13. Community Futures
14. Cory Hart has proposed that he would like to replace 10-12' of sidewalk in front of 206 Assiniboia Street. He will do the labor if we pay for the concrete. He would get ready mix and estimated the cost to be approximately \$200.00.
15. Minor ball letter.
16. RQHR letter of appreciation.
17. Joan Johnson Realtor
18. Grader training from Ground Force Municipal Training.
19. Saskatchewan Polytechnic
- 20.

08-06-16 Boha/McLeod: That Daradich's be given use of the park and canteen for free with camping spots to be charged at regular rates for the August 26-28th weekend. Any donation would be appreciated. Advise that in 2017 rental rates will be implemented. Carried

Create a notice of camping fees and where to pay for posting in the camp ground washrooms.

Send letter to CUPW

Check FCC for granting to build up roadway across the dam for access to the town's land.

Send Szigli letter of approval for their fence.

Advise Munisoft that we will not be taking the E-Bill at this time.

09-06-16 Woodward/Lehman: That the Canucks can use the snow fence, chairs and tables for their ball tournament. Carried

JMB.

Send a thank you letter to the pool and playground committee for their hard work and donation to the pool.

Table Cory Hart request to redo sidewalk until July.

Send a letter to the Lions that we have raised \$10,000.00 plus for the pool deck project.

Councilor Boha and Mayor will meet with the Cupar Minor Ball executive to discuss their letter.

Office to set up Shore Park Field bookings online for 2017 and have it linked to website. Ask Wanda if she can do this.

Let Joan Johnson know that we do not allow advertising on our website.

Approval of the Accounts Payable:

Councilor McLeod Abstained

10-06-16 Woodward/Boha: That the accounts payable list be approved with Cheques 8382 to 8424 in the amount of \$86,656.48 and the Ceridan Payment for the month of June in the amount of \$18,258.77. Carried

Approval of Bank Reconciliation:

Bank Reconciliation for the Month of May not complete.

New Business

Ask Suma if we are supposed to be charging GST on garbage & recycling.

Learn to PDF and password protect agendas in the future.

11-06-16 Boha/McLeod: That the budget is adjusted with Bylaw Enforcement expense to be transferred to Mayor & Council remuneration for meetings and mileage and once that is done it is approved with a minimum tax of 1125.00 for properties with improvements 275.00 for bare land and mill rate of 14. Carried

12-06-2016 Woodward/Boha: That 3 readings be given to Bylaw 4-2016.

Carried.

13-06-16 Boha/Lehman: That Bylaw 4-2016 A Bylaw to Extend the time Required for the Completion of the Financial Statement is given 1st reading. Carried

14-06-16 McLeod/Woodward: That Bylaw 4-2016 A Bylaw to Extend the time Required for the Completion of the Financial Statement is given 2nd reading. Carried



15-06-16 Lehman/McLeod: That Bylaw 4-2016 A Bylaw to Extend the time Required for the Completion of the Financial Statement is given 3rd and final reading. Carried

Councilor Boha abstained from the following discussion and voting.

16-06-16 McLeod/Woodward: That the lotteries grant be paid out as follows to the qualifying groups: Library \$1520.00, Cupar Minor Hockey \$2920.50 and Cupar Senior Hockey \$2920.50. Carried

17-06-16 McLeod/Boha: That we provide a blanket approval to all community organizations and individuals who wish to obtain a special occasion permit or liquor permit for any and all events hosted out of a town owned facility. Carried

18-06-16 McLeod/Lehman: That we order 30 plastic tables from Trade West and the Trollies to hold them. Carried

Reports

Pool: (Boha) Liner and upgrades on schedule.

Rink: (Woodward) Closed

Fire: (McLeod) Night golf tournament fundraiser June 25.

Shalom: (Lehman) Now having 2 meetings per month to work on accreditation.

Library: (Lehman) Like the work done out front of building. Summer reading program in place for summer.

Museum: (Woodward) Check back if we can find valuation for museum.

Equipment: Get Mike to find the weed wacker that they want and leaf blower. Window was broken at ambulance building by lawn mower. Mayor will check if Jason Kallichuk can repair.

Water & Sewer: Steve and Ed went to information meeting on water meters. Old meters can lose you 10-15% on reads. Quote will be coming for system upgrade.

Tree Report:

Cemetery: Information center still being worked on.

Parks: Will make an information sheet on rates and where to pay for placement at the RV park.

ECTPC: Gary Kaytor still president. Cameron Fisher is our representative on this committee. Most of the funding is going to the Regina Bypass.

Street: Wayne Aschenbrener will install a sump pump in his yard. He is given permission to leave the sidewalk and boulevard filled in at this time. Mayor will talk to him.

dyb.

With Daradich and Lorence alley issues. Town will purchase a 12"x 30 culvert for east side of alley. Weeping tile installed by Lorence will need to be removed. Sheila can take it out or the town can have it removed with grader. Ken will grade to open up swale. Mayor will discuss with them. With the back alley by Heritage Apartments we will need to hydrovac out the soft spot and fill will base course and pack it back in to avoid damaging the gas lines. Get 3 quotes for vac trucks.

At 11:05 Councilor McLeod stated it was getting very late.
At 11:10 Councilor Lehman asked if the remaining items could be tabled.

Bylaws

Second and final reading to borrowing bylaw. TABLED

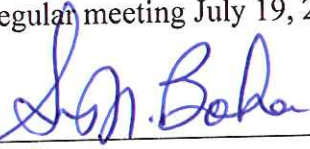
Policies

Tabled Handivan Policy	TABLED
Tabled Access Communication Policy	TABLED
Draft of purchasing policy	TABLED


Adjournment

19-06-16 Lehman: That this meeting be adjourned at 11:15 p.m.

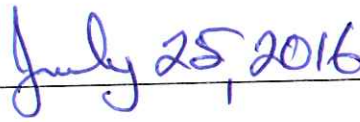
Next regular meeting July 19, 2016.



Mayor



Administrator



Date

