

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday, December 19, 2017
At the Cupar Town Office Council Chambers**

Present: Councilors Neil Schulhauser, Ed Lehman, Cory Hart, Don Jeworski, Mayor Steve Boha; Administrator: Wanda McLeod and Gloria Woodward by telephone.

Absent: Councilor Heather Stabler

Call to Order: A quorum being present, Mayor Steve Boha called the meeting to order at 6:57 p.m.

Delegations: ~~Mike Pearee~~—Cancelled

Approval of the Agenda as amended:

01-12-17 Woodward/Schulhauser: That the agenda be approved as amended.

Carried

Minutes:

02-12-17 Jeworski/Hart: That the minutes of the November 21, 2017 regular council meeting be approved as presented.

Carried

Business Arising from the Minutes:

03-12-17 Woodward/Lehman: That the old recycle building have the office area sealed off from the lumber yard area and approve Larry Wagner to complete the installation of a 16x 12 overhead door with a less expensive man door of residential steel and remove the keyless entry option.

Carried

Tony Benko to be invited to the January meeting to discuss the lagoon cost and remainder of work to be completed.

Correspondence:

- Cupar Fire Department request
- Cuapr Fire Department quote for repair – next fiscal year
- 10 Minute Trainers – Pilot run – email from Anna Robinson
- Sensus
- Taxervice – 6 Month notice
- Taxervice update
- Diane Dennis – Library

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- Richard Jensen – trip sheets
- Coalition
- Cupar Rink
- Chelsey and Brent Calibaba
- Dysart Gymnastics

04-12-17 Lehman/Hart: That approval be granted to the Cupar Fire Department to hold their St. Patrick's Day Cabaret fundraiser at the hall March 17, 2018 with the hall rent waived.

Carried

05-12-17 Lehman/Woodward: That we agree to participate in the pilot of the 10 Minute Trainer training sessions hosted by the Ministry of Government Relations to be completed by the end of February 2018.

Carried

06-12-17 Woodward/Jeworski: RESOLUTION THAT TAXservice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll	7000	LOT 14-BLK/PAR 1-PLAN D4304 EXT 0	Title No.	135322321
Roll	66000	LOT 13-BLK/PAR 4-PLAN D4304 EXT 0	Title No.	108692286
Roll	159000	LOT 28-BLK/PAR 9-PLAN AZ2907 EXT 0	Title No.	106971734

Carried

07-12-17 Hart/Lehman: THAT we pay for Wanda, Jordan and Mike attend the CPR Level C and AED training hosted by the Cupar Fire Department on January 6th, 2018.

Carried

08-12-17 Hart/Lehman: THAT Chelsey and Brent Calibab's request to place a memorial bench at the pool playground be granted with the understanding more information is needed about the trees they wish to plant.

Carried

09-12-17 Woodward/Lehman: THAT the Dysart Gymnastic be provided the Town Hall at the rate of \$45/day for Tuesdays from 2:30-9:00 with the understanding if the hall is rented out at the full rate a cancelation notice may be sent to them.

Carried

H.B.
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10-12-17 Schulhauser/Lehman: THAT the correspondence will be filed.

Carried

Financial:

11-12-17 Jeworski/Hart: THAT payroll be approved for November 12-25 for \$4,128.55 and November 26 to December 9 for \$3,989.09

Carried

12-12-17 Hart/Lehman: THAT the invoices be approved for payment in the amount of \$90,639.97.

Carried

New Business

13-12-17 Jeworski/Hart: THAT approval is provided for Megan's holidays from January 2-5, 2018 and Wanda's holidays from January 13-22, 2018 and that the office will be closed January 15th due to conflicting appointments and Wanda being away.

Carried

Tax Scenarios still being worked on. Another date will be set to discuss in the New Year.

The front door of the office is sticking and at the limit for adjustment. Cory Hart will come and have a look at it to see if repair is an option or if replacement is required.

The door on the east side of the hall need replacing from an attempted unlawful entry. Cory Hart will have a look at it to see if it is just the door that needs to be replaced or if the whole frame needs replacing as well.

Asset management needs to begin and Wanda will check with her mentor to see what the steps are and who to contact.

Tree roots have plugged up the sewer at 405 Donald Road and upon cleaning a camera discovered broken pipe. The homeowner will be replacing their portion but we may need to open Donald road and replace a portion of the town side.

Cal Kirchhoffer is asking for a tax receipt for rocks donated. Wanda will contact the Auditor to see if there are issues this may cause us.

Nikki Czemerer asked about using the hall over lunch hours for workouts and council felt this was not an option they could entertain.

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Reports

Rink: good; Town maintenance to start doing more maintenance at the rink over winter.

Fire: Active fundraising is occurring.

Health: More talks on trying to find a doctor

Shalom: ok

Library: ok

Museum: financials are coming in

Equipment: Working on the sweeper; be on the look out for a replacement truck

Water & Sewer: ok

RV Report: ok

Cemetery: A badger has moved in so we are trying to catch it and remove

Parks: ok

Trees: ok

Street: ok

Hall: The contractor is looking for an inexpensive way to repair wall.

Personnel Committee: 14-12-17 Lehman/Hart; THAT the wage increases to take effect January 1, 2018 be as follows:

Megan Sulea – increase of \$1.00/hour

Jordan German – increase of \$1.00/hour

Mike Pearce – increase of \$1.00/hour

Wanda McLeod – no increase

Carried

Pool: ok.

NVIMO: ok.

OH&S: ok

15-12-17 Woodward/Schulhauser: THAT the following be place in reserves:

510-600-115 Work in Progress - \$15,000.00

537-210-100 Snow removal - \$10,000.00

530-210-110 Roads - \$22,912.56

570-270-100 Town Hall - \$40,000.00

570-430-140 Park - \$7,882.93

580-285-150 Water meters - \$16,690.00

570-600-130 Equipment - \$10,000.00

585-285-110 Lagoon - \$21,465.00

580-430-100 Water repair - \$7,144.39

580-420-100 Water - \$5,000.00

Total – 156,094.88

Carried

A.H.B.
W.M.

Bylaws – None

Policies – None

Any other business – 16-12-17 Schulhauser/Hart: Resolution to pay School taxes as required by the 10th of every month as required by the government and for the amount to be brought to the next meeting for approval. All payments have to be date stamped no later than the 10th of the month to avoid cost in penalties.

Carried

Adjournment

17-11-17 Woodward: That this meeting be adjourned at 11:03 p.m.

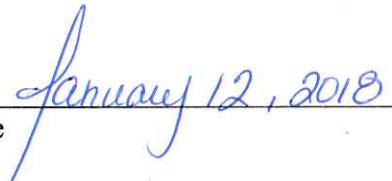
Next regular meeting is Thursday, January 11, 2018 @ 7:00 pm.



Mayor



Administrator



Date

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