

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Tuesday, November 17, 2017
At the Cupar Town Office Council Chambers**

Present: Councilors Neil Schulhauser, Ed Lehman, Heather Stabler, Don Jeworski, Gloria Woodward; Mayor Steve Boha; Administrator: Wanda McLeod

Absent: Councilor Cory Hart

Call to Order: A quorum being present, Mayor Steve Boha called the meeting to order at 7:00 p.m.

Delegations: None

Approval of the Agenda as amended:

01-11-17 Jeworski/Woodward: That the agenda be approved as amended.

Carried

Minutes:

02-11-17 Jeworski/Schulhauser: That the minutes of the October 17, 2017 regular council meeting be approved as presented.

Carried

03-11-17 Woodward/Lehman: That the minutes of the Public Meeting held on October 24, 2017 be approved as presented.

Carried

Business Arising from the Minutes:

Nistor Agreement – tabled until snow melt for more investigation.

Atlas report of the cleaning of the sewers.

Correspondence:

- All-Net Municipal Solutions
- Commissionaires reports – Vehicles to discuss
- Saskatchewan Housing Corporation – Nominating committee chair
- Contech – Contractor introduction letter
- Government of Saskatchewan – implementation of the trade agreement
- Government of Saskatchewan – Alternative Family Care Homes Building and Fire Safety Guide
- Saskatchewan Housing Authority – Annual Small Communities Housing Market Survey – completed

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- SAMA – 2017 Primary Audit Report
- Wounded Warriors
- Tarilyn Brown – metal at our transfer site
- Cupar Foods – receipt – this was donated to our fire department on the night of the fires.
- Rural Municipality of Cupar #218 – complimentary resolution – see Ashley Beaton’s email as to what changes have to be made.
- Sasktel – improvements on sasktel internet in the rural areas
- Government of Sask – Fine revenue distribution
- RM of Cupar – EMO meeting
- Paymate software renewal
- SPWA 59th Annual Conference & PWville – February 27-March 1, 2018 @ Mosaic Place, Moose Jaw.
- SUMA Convention – Feb 4-7, 2018 @ Regina; Queensbury Convention Centre

04-11-17 Jeworski/Lehman: That the warning process can begin on the vehicle reports provided by the commissionaire for 105 Grey Street and 314 Grey Street.

Carried

Amending Resolution from August 24, 2017 - **05-11-17 Schulhauser/Woodward:** That we amend the resolution to remove parcel H 102104165 as it is already in the Town of Cupar limits and add Blk/Par R - Plan 77R10454 Ext 0, 109013868 to the annexation request to the R.M. of Cupar No. 218.

Carried

Councilor Schulhauser will supply all the volunteer’s names (outside of the fire department) that assisted with the fires on October 17, 2017 and a thank card will be sent to each one of them.

06-11-17 Jeworski/Schulhauser: That we renew the Paymate software for 2018.

Carried

Don Jeworski and Chief Chris McLeod will attend the meeting at the RM of Cupar Office on December 4th, 2017 regarding the EMO for the area.

Don Jeworski will be the Town representative on the Cupar Nursing Home Shalom Board and will attend the Annual AGM on November 27, 2017 at 7:00 pm at the nursing home.

07-11-17 Schulhauser/Stabler: That we will register 3 people to attend the SUMA Convention on February 4-7, 2018 in Regina. No hotels will be needed.

Carried

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Financial:

09-11-17 Jeworski/Stabler: That the bank recs be accepted for August and September as presented.

Carried

10-11-17 Schulhauser/Stabler: That payroll is approved as October 29-November 11 for \$7640.52 and October 15-28 for \$6494.54.

Carried

11-17-17 Jeworski/Lehman: That the invoices be approved in the amount of batch 1 \$79177.52 and batch 2 \$31046.74.

Carried

New Business

Tax scenarios tabled until the meeting on December 6th at 1:15 at the town office.

A letter to be sent to Lloyd Macknak regarding the water from his building hitting the town office wearing away the concrete blocks,

Stickers to be ordered and put on the Handivan we just purchased clearly marking it Town of Cupar.

Resend outstanding invoices regarding Dutch Elm trees removed and clean up on properties. If no payment comes we will revisit them at the December Council meeting.

Ed Lehman to talk to the plus 50 club to see if they can advise us when they rent out the facilities so we can ensure paper products are stocked up for the event.

Reports

Rink:

Fire:

Health:

Shalom:

Library:

Museum:

Equipment:

12-11-17 Jeworksi/Lehman: That we send a sealed tender offer to Town of Southey in the amount of \$1,017.00 to purchase the 1986 Chevrolet cube van 6.2 diesel Automatic.

Carried

Water & Sewer:

RV Report:

Cemetery:

Parks:

Trees:

AMB
WLL

Street:
Hall:
Personnel Committee: ok.
Pool: ok.
NVIMO: Ed Lehman will be our new representative on this board.
OH&S:

Bylaws – 13-11-17 Schulhauser/Lehman: That we give the Borrowing Bylaw 02-2017 3 readings.

Carried

14-11-17 Schulhauser/Lehman: That we give 1st reading to Bylaw 02-2017 Borrowing Bylaw.

Carried

15-11-17 Stabler/Woodward: That we give 2nd reading to Bylaw 02-2017 Borrowing Bylaw.

Carried

16-11-17 Jeworski/Woodward: That we give 3rd reading to Bylaw 02-2017 Borrowing Bylaw.

Carried

Bylaw 07-2013 Borrowing Bylaw repealed

Policies – None

Any other business –

Adjournment

17-11-17 Woodward: That this meeting be adjourned at 11:12 p.m.

Special meeting to review taxes December 6, 2017 @ 1:15 pm at the town office and the Next regular meeting is Tuesday, December 19, 2017 @ 7:00 pm.

Mayor

Administrative Assistant
Administrator

Date

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