

Minutes for the Regular Meeting of Council of the Town of Cupar
Held on
Tuesday, December 11, 2018 7:00 pm
At the Cupar Town Office Council Chambers

Present: Mayor Steve Boha; Councilors, Ed Lehman, Neil Schulhauser, Don Jeworski, Gloria Woodward, Cory Hart, Darcy Szigli Administrator: Wanda McLeod

Absent:

Call to Order: A quorum being present, Mayor Steve Boha called the meeting to order at 7:05 p.m.

Approval of the Agenda as amended:

01-12-18 Jeworski/Schulhauser: THAT the agenda be approved as amended.

CARRIED

Delegations: Kent Kinnard – Council asked him in to discuss grader operating and training of employees.

02-12-18 Woodward/Lehman: THAT a new contract will be created for Kent Kinnard to sign. Regarding the operating of the grader for snow removal and training purposes.

CARRIED

Minutes:

03-12-18 Lehman/Woodward: THAT the minutes of November 20, 2018 be approved as presented.

CARRIED


Business Arising from the Minutes:

04-12-18 Lehman/Schulhauser: THAT the base tax of \$600.00 be abated for PTN 3&4 01 D4304 as the titles were to be tied as one and did not make the deadline for the 2018 taxes.

CARRIED

Replace all flags that are ripped immediately at all locations.

Ensure the maintenance staff knows that only one person is to attend alarms for the water plant and that they are to record their hours properly with both starting at 8 am and to show the lunch hours on time cards.

HB


Contact a Realtor for the Heaven's Acres contact to square off the town boundaries.

Purchase garbage cans for the Town Hall and ensure the Town of Cupar is written on each one.

Correspondence:

- Military Service Recognition Book email
- Colin Uhrich – Old hospital water request
- Inspection Report – Rink
- Historic Places Initiative
- 2017 Settlement Municipal Share – Housing Projects
- Go out and Play – Kid Ambassador
- Sensus Interim letter
- Sask Housing – request for expression of interest
- SUMAdvantage News
- W-T-Summer Grant email
- Email – Tracey Daradich

05-12-18 Schulhauser/Hart: THAT water be provided for the demolition of the Old Hospital on Donald Road at not cost for the duration it is required for the project.

CARRIED

06-12-18 Schulhauser/Jeworski: THAT the town schedule Atlas to clean out/roto-rooter 4 locations sewer service for maintenance of the lines and have the bill come to the town. Mike to attend all locations as they are occurring; 216 Lansdowne Street, 414 Grey Street, 211 Donald Road, 708 Qu'Appelle Avenue.

CARRIED

07-12-18 Hart/Szigli: THAT all correspondence be filed.

CARRIED

Financial:

08-12-18 Woodward/Lehman: THAT accounts payable be approved in the amount of \$76,948.10.

Don Jeworski abstained.

CARRIED

09-12-18 Schulhauser/Lehman: THAT payroll be approved for staff November 11-24, 2018 for \$3,935.55 and Council pay for September to December \$4,800.00.

CARRIED

10-12-18 Lehman/Woodward: THAT all banked time be paid out for the end of the year for Maintenance staff and that at least ½ of banked time be paid out to Administrator.

CARRIED

SHB.


11-12-18 Woodward/Schulhauser: THAT the following be placed in Reserves:

510-600-119	Annexation	\$24,700.00
525-440-400	Fire	\$ 4,500.00
530-290-100	Grader	\$ 3,000.00
530-290-101	Tractor	\$ 7,000.00
530-290-104	Equipment	\$ 6,000.00
530-440-100	Gravel	\$ 9,000.00
530-430-130	Building	\$ 4,000.00
537-210-100	Snow Removal	\$ 9,000.00
540-900-120	Handivan	\$ 4,000.00
570-280-100	Hall Repair	\$ 15,000.00
570-430-120	Legion Repair	\$ 12,500.00
570-430-140	Park Repair	\$ 6,500.00
570-430-150	Hall Repair	\$ 7,500.00
580-285-150	Water Line	\$ 11,900.00
580-430-100	Water	\$ 12,000.00
585-285-110	Sewer lines/lift	\$ 20,000.00
540-250-100	Cemetery	\$ 6,000.00
570-430-181	Recycle Building	\$ 3,000.00
580-450-200	SaskWater	\$29,800.00
560-200-110	Planning and Dev	\$ 1,500.00
530-430-130	Maintenance Building	\$ 3,900.00
510-200-110	Legal	\$ 10,500.00
580-285-100	Water Repairs Building/Equipment	\$ 4,500.00
525-210-110	Fire Salaries	\$ 1,900.00

TOTAL **\$217,700.00**

CARRIED

New Business

Wages - Wages will remain the same for Maintenance for 2019. Kelley Monk will be reviewed at her one-year anniversary. Wanda McLeod will be discussed further and will be brought to the January meeting.

12-12-18 Lehman/Schulhauser: THAT we hire Associated Engineering to assist with the Annexation process as per the contract agreement.

CARRIED

Reports

Rink: ok
Fire: ok
Health: ok
Shalom: ok
Library: ok

SHB.

OK

Museum: ok
Equipment: Blower- it is still dropping – Neil to call Dave or Joel to have it looked at.
Water & Sewer: ok.
RV Report: ok
Cemetery: ok
Parks: ok
Trees: ok
Street: Put plate over manhole on Railway Ave in front of water plant.
Hall: exit lights need replacing. Look into grants.
Personnel Committee: ok
Pool: ok
OH&S: ok.

Bylaws – table 3rd reading of Cemetery Bylaw.

Policies – None

Any other business – None

Adjournment

13-12-18 Hart – THAT the meeting be adjourned at 10:30 pm.

CARRIED

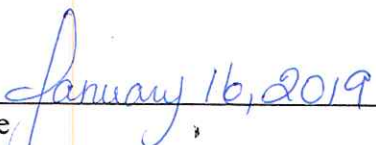
Next regular meeting is Tuesday, January 15th, 2019 @ 7:00 pm.



Mayor



Administrator



Date

