

**Minutes for the Regular Meeting of Council of the Town of Cupar  
Held on Wednesday, June 28, 2017  
At the Cupar Town Office Council Chambers**

**Present:** Mayor Steve Boha, Councilors Neil Schulhauser, Heather Stabler, Cory Hart, Don Jeworski; Administrator: Wanda McLeod

**Absent:** Ed Lehman; Darren Pele

**Call to Order:** A quorum being present, the meeting was called to order at 7:01 p.m.

**Delegations:**

Shawn Gosslin – no show – **Hart/Stabler 01-06-17** contact Taxervice as he has not paid according to the Tax payment agreement and has missed 3 appointments to speak to Council as he requested.

**Carried**

**Approval of the Agenda as amended:**

**02-06-17 Jeworski/Stabler:** That the agenda be approved as amended.

**Carried**

**Minutes:**

**03-06-17 Schulhauser/Hart:** That the minutes of the May 30, 2017 regular council meeting be approved as provided.

**Carried**

**Business Arising from the Minutes:**

**Resolution – 04-06-17 Stabler/Schulhauser:** *That the Town of Cupar agrees to sign the North Valley Inter Municipal Organization Memorandum of Understanding as provided to the June 28<sup>th</sup> meeting and name Deputy Mayor Don Jeworski as our voting member*

**Carried**

**05-06-17 Schulhauser/Hart:** Tony Benko would like the remainder of the payment for cleaning the transfer site deferred to 2018 - \$14,971.69 – approved.

**Carried**

**06-06-17 Jeworski/Schulhauser:** That Rob Woolsey smooth out and relevel the property on South Railway – approximately 3- hours of work.

**Carried**

*AMS*

**07-06-17 Hart/Stabler:** That the Cupar Library be contacted in response to their email:

1.) The door will be looked at again to see if the striker plate can be adjusted to accommodate for the shifting building and difficulty bolting the door.

2.) The Town of Cupar does not provide T-towels to the kitchen or renters of the Legion Hall so they will be removed. If patrons wish to use cloth towels they are to bring them in and take them home to wash.

3.) Benches have approval to be placed provided they are not obstructing the sidewalk and placed at your cost. As Council understands they will be placed where the bushes were removed.

**Carried**

**08-06-17 Hart/Stabler:** That Council call and offer Mr. Santo \$12,000.00 for the 2005 Wheelchair van.

**Carried**

**09-06-17 Stabler/Jeworski:** That Council agrees to match any fundraising monetary donations made by/too the Cupar Baseball Board up to a maximum of \$5,000.00 for the 2017 year. Understanding any donation from the Town of Cupar is to be used for material only, not labor and all work to be completed in the 2017 year.

**Carried**

Correspondence:

- Letter from Lloyd Macknak
- Email from Diane Dennis regarding library bench
- Parkland Regional Library Director Report
- Patricia Webster – speed on Donald Road
- Commissionaires reports
- Labour Relations regarding employee
- Ministry of Government Relations – Handivan
- Mayor of Markinch brought in a post card from Scotland of Cupar, Fife, Scotland
- Tree at Nakonechny's at 114 Minto Street – concern
- Ball Proposal
- Gas Tax approval letter – water meters
- Santo Wheel chair van

**10-06-17 Hart/Stabler:** That all correspondence be filed.

**Carried**

**Approval of the Accounts Payable:**

**11-06-17 Hart/Jeworski:** That the accounts payable list be approved with Cheques 8846-8847 in the amount of \$1,570.00 correction payments; cheques 8848-8876 in the amount of \$70,057.15 and Ceridian payments for May 14-26 for \$6,258.89 and May 28 – June 10 for \$5,631.95.

**Carried**

**Approval of Bank Reconciliation:**

N/A

**New Business**

**12-06-17 Hart/Stabler:** That we bring in an instructor to provide local classes for Bronze Cross, Bronze Medallion and NLS to be taught at our pool.

**Carried**

**13-06-17 Jeworski/Schulhauser:** That the Audited Financial Statements for the 2016 year be accepted and approved.

**Carried**

**14-06-17 Hart/Schulhauser:** That the Town of Cupar offer Jordan German the full-time maintenance position with a 6-month probation at a rate of \$17.00/hour.

**Carried**

**15-06-17 Stabler/Hart:** That the SUMA benefits for Town employees be changed from immediate coverage to coverage after 3 months working for the Town of Cupar.

**Carried**

**16-06-17 Hart/Schulhauser:** That the Town approve a pay increase for Megan Sulea after completing her 3-month probation to \$16.00/hour.

**Carried**

**17-06-17 Hart/Stabler:** That the shingles on the old water plant be replaced with good quality shingles with our Town maintenance staff completing the work.

**Carried**

**Reports**

**Rink:** ok.

**Fire:** No parking signs – 24 hours – to be ordered and placed.

**Health:** ok

**Shalom:** ok

**Library:** ok

**Museum:** ok

**Equipment:** No word on the snow blower repair yet.

**Water & Sewer:** ok

**RV Report:** ok

**Cemetery:** ok

**Parks:** ok

**Trees:** ok.

**Street:** ok.

**Hall:** ok

**Personnel Committee:** July 4, 2017 At 10:00 am Wanda's 6 month review.

**Pool:** ok

**NVIMO:** ok

**150<sup>th</sup> Celebration:** ok.

**OH&S:** ok

AMB.

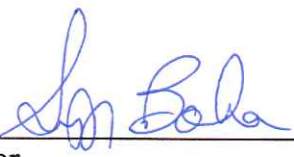
Bylaws – None

Policies – None

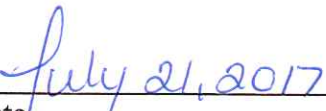
Adjournment

18-06-17 Hart: That this meeting be adjourned at 10:46 p.m.

Next regular meeting is Tuesday, July 25, 2017 @ 7:00 pm.

  
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Mayor

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Date

seal

